

Dear Bermuda Greens Owners,

KEB has made the decision to change the COA quarterly automatic payment system that has been in place for the past couple of years. Security concerns, keeping your banking information secure, has been the primary reason for the change.

**We are now offering a different option to owners to make their quarterly payments. This is only ONE OPTION open to you. You may of course continue to pay your quarterly fee by check or through your own bank's Online Bill Pay.**

This new option is through an online payment portal called RevoPay. If you choose to use this online payment portal, RevoPay, you will need to follow the attached instructions.

These instructions take you step by step through the process to enroll in RevoPay.

To complete this process, you will need your account number. Your account number is your unit number and your building number. Example: if your unit number is Z-03 and you live at 13080 Hamilton Harbour Dr., your account number will be Z0313080.

On RevoPay, you can set up your quarterly payments. Please keep in mind, RevoPay is an online payment portal only. It does not know what you owe. You will have to pay the amount on your invoice. You will receive an invoice each quarter.

If you decide to use RevoPay, you will be charged a convenience fee by RevoPay. On RevoPay you have the option of setting up payments through your checking account or credit card. The RevoPay convenience fee for using a checking account is \$1.95. If you pay using a credit card, the RevoPay fee is a percentage of the payment. These fees do not go to KEB Management. The fees are a cost to use RevoPay.

Please remember, you still have the option of mailing a check or paying through your own bank's Online Bill Pay, at no cost to you.

If you would like to explore RevoPay, please click on the link below to view the instructions on how to set up a RevoPay account.

If you have any questions, please call our office at 239-262-1396.

[Click here to explore or enroll in RevoPay.](#)

RevoPay Enrollment Link and Instructions can be found on the Useful Information page on the BermudaGreensNaples.com website.

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**KEB Management Services**  
**239-262-1396**

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